

# Catalog Home

The JSC Graduate Catalog is the official source of information about Johnson State College graduate academic programs, courses, policies and procedures. It should be used as a guide in planning a course of study and meeting graduation requirements. This catalog should not be regarded as a contract between students and Johnson State College, as JSC reserves the right to make changes in course offerings, degree requirements, charges, regulations and procedures as educational and financial considerations require.

This catalog takes effect August 1, 2015, and remains in effect until superseded by a new issue.

Course offerings and requirements are continually examined and revised, and not all courses in this catalog are offered every semester. JSC publishes a Course Bulletin each semester listing the courses to be offered that semester, along with times, locations and other pertinent information. Because changes may occur after the Bulletin is published, students are advised to check "Search for Course Sections" on the MyJSC Portal for the most up-to-date information.

The JSC catalog is published annually by the Office of the Academic Dean. The online catalog contains a number of features to assist users, including advanced search options, intuitive navigation and a personal "Favorites" folder where you can store favorite programs and courses.

The graduate programs at Johnson offer rigor and flexibility to help you advance professionally and personally, faculty members who take a personal interest in your success, and the opportunity to explore your interests, examine your values and shape the future direction your life will take. We are proud to offer three respected graduate programs, each of which offers a variety of tracks in which to specialize:

- M.A. in Counseling
- M.A. in Education
- M.F.A. in Studio Art

To view the JSC *Undergraduate* Catalog, select that option from the drop-down menu at upper right. For earlier versions of either the graduate or undergraduate catalogs not available via the drop-down menu at upper right, email the Office of the Registrar or call 802-635-1677.

## The JSC Mission

Johnson State College believes in the power of higher education to transform lives. We express this commitment through an education that crosses academic and other boundaries everywhere possible; creates opportunities for students to extend their classroom learning to the field, the laboratory, the studio, the community and the local and wider world; recognizes the diverse starting points and goals of students; and sustains active participation, high standards, vigorous debate and mutual respect.

## Accreditation

Johnson State College is accredited by the New England Association of Schools and Colleges and the Vermont Department of Education. For inquiries regarding NEASC accreditation, you may contact the NEASC Commission on Institutions of Higher Education by email or call 855-886-3272 toll free.

## Equal Opportunity & Non-Discrimination

Johnson State College is committed to equal opportunity and affirmative action. We administer all programs, procedures and practices without regard to age, color, disability, marital status, national or ethnic origin, political affiliation, race, religion, sex, sexual orientation, gender identity, veteran status, or family medical or genetic information. See the College-Wide Policies section of this catalog for additional information about this and other policies related to non-discrimination and other prohibited conduct.

**Johnson State College Graduate Office**

Martinetti Hall  
337 College Hill  
Johnson, Vermont 05656

Admissions@jsc.edu  
802-635-1244 or 800-635-2356, ext. 1244  
Fax: 802-635-1230

Cathy Higley, Graduate Program Administrative Assistant:  
Catherine.Higley@jsc.edu | 802-635-1244 (toll free: 800-635-2356, ext. 1244)

## About Johnson State College

## History & Mission

### Johnson State College: A Brief History

The history of Johnson State College dates back to 1828 when John Chesamore, a village cobbler, gave his shoe shop to the village of Johnson for a much-needed elementary and secondary school. Dr. Carpenter, a preacher from Chelsea, Vermont, became the schoolmaster when the school was chartered in 1832 as Johnson Academy.

In 1836, five communities incorporated as the Lamoille County Grammar School Association to support the school. In 1866, the state designated Johnson Academy as one of three new "Normal Schools," institutions specifically for teacher training. The Johnson Normal School offered one-, two- and three-year teacher-training programs until 1947, when the state approved a four-year teacher-training program and the school became Johnson Teachers College.

By an act of the 1961 Legislature, the Vermont State Colleges Board of Trustees was created to oversee the state college system. This new board assumed control on July 1, 1962, and Johnson Teachers College became Johnson State College. This new name signaled a change in the College's mission from a single-purpose teacher-training college to a multipurpose liberal arts college.

Since that time, the College's curriculum in the liberal arts and sciences, as well as its enrollment and its facilities, have expanded dramatically to meet its new mission. In recent years new construction and major renovation projects have included the Willey Library & Learning Center, a 39,000 square-foot-library, classroom, digital media and office building; the Stearns Student Center, home to the College's dining and student activities programs; the SHAPE Center, housing the campus fitness and athletics programs; Bentley Hall, with state-of-the-art science laboratories and classrooms; and the Visual Arts Center, with studios and galleries for fine arts majors.

Johnson State College has come a long way from that first class of 16 students in a converted cobbler's shop. Our modern, campus spreads over 350 hilltop acres and serves nearly 2,000 students from Vermont and around the world. The College is accredited by the New England Association of Schools & Colleges and is approved as a degree-granting institution by the Vermont State Board of Education.

# The Mission of Johnson State College

Johnson State College believes in the power of higher education to transform lives. We express this commitment through an education that crosses academic and other boundaries wherever possible; creates opportunities for students to extend their classroom learning to the field, the laboratory, the studio, the community and the local and wider world; recognizes the diverse starting points and goals of students; and sustains active participation, high standards, vigorous debate and mutual respect.

# The Mission of the Vermont State Colleges

The Vermont State College (VSC) system comprises five state colleges committed to providing accessible, affordable, high-quality, student-centered education, fully integrating professional, liberal arts and career study. This integrated education, in conjunction with applied learning experiences, assures that graduates of VSC programs will:

- Demonstrate competence in communication, research and critical thinking;
- Practice creative problem-solving both individually and collaboratively;
- Be engaged, effective and responsible citizens;
- Bring to the workplace appropriate skills and an appreciation of work quality and ethics;
- Embrace the need for and joy of lifelong learning.

In addition to Johnson, the five VSC colleges are Castleton State College, the Community College of Vermont, Lyndon State College, and Vermont Technical College.

# Applying & General Information

## How to Apply

To apply for admission to any Johnson State College graduate program, visit [www.jsc.edu/Apply](http://www.jsc.edu/Apply), select the link for graduate programs, then choose the appropriate application:

- M.A. in Education
- M.A. in Counseling
- M.F.A. in Studio Arts

If you have difficulty accessing the online application, contact the Office of Graduate Admissions by phone (802-635-1244 or 800-635-2356 toll free) or by email to [Catherine.Higley@jsc.edu](mailto:Catherine.Higley@jsc.edu).

## Required Materials

Requirements vary depending on the program to which you are applying; specifics are noted on the application. In general, however, all graduate programs require the following in addition to the application:

- An official transcript from all previous colleges and/or universities attended
- Three recommendations from professors or other professionals who know the quality of your preparation or who can attest to your character and skills
- A two-page essay explaining your interest in graduate study
- A personal interview after JSC receives all required materials

# International Applicants

If you are a non-U.S. applicant, you also need to provide:

- Financial documentation for immigration purposes equal to one year's expenses (see the Financial Documentation form)
- Your Test of English as a Foreign Language (TOEFL) score report, if English is not your native language. Visit [www.ets.org](http://www.ets.org) for more information.

## General Information

### Health & Accident Insurance

All full-time graduate students (those taking 9 credits or more a semester) who do not have other insurance coverage are required to subscribe to a health and accident insurance policy through Johnson State College. Proof of insurance coverage is required in order to be exempt from coverage through the College insurance. Coverage begins mid-August and is valid for 12 months. Check with Student Financial Services for deadline dates, prorated costs, etc.

### Identification Cards

Each student is issued a Johnson State College photo identification card free of charge. A fee is required in order to replace a lost ID. The card is used as a library card for borrowing books as well as for entrance to the SHAPE Center and select campus events and facilities. Cards are issued by the Office of Public Safety.

### Parking on Campus

A parking permit is required in order to park in a JSC lot. Permits are issued by the Office of Public Safety. A fee applies, and you must provide a copy of your vehicle registration and proof of insurance. Call 802-635-1205 for more information.

### Access to Campus Facilities

Graduate students have free access to all JSC facilities. Students are encouraged to make use of the Willey Library & Learning Center, the 24-hour computer lab and other computer labs on campus, the Summit Bookstore in Dewey Hall, Dibden Center for the Arts, the Julian Scott Memorial Gallery in Dibden Center, and other campus facilities, including the disc golf course, tennis courts, walking trails, snowboard terrain park and hiking trails. As well, graduate students are welcome and encouraged to attend varsity games and the numerous educational and entertainment events held on campus year-round.

### Campus Safety & Security

The Office of Public Safety is staffed 24 hours a day, 7 days a week, year-round. An officer on duty can be reached anytime by calling 802-635-1205 (or 1205 from a campus phone).

Students are automatically signed up for the College's emergency "e2campus" phone and text-messaging service upon enrollment, which enables the College to provide immediate notification in the event of an emergency or campus closure.

# Federal Clery Act Compliance

In compliance with the federal Jeanne Clery Disclosure of Campus Security Policy & Campus Statistics Act [20 USC 1092(f)], JSC's Department of Public Safety prepares, publishes and distributes an annual campus security and fire safety report each October 1 for the purpose of disclosing campus crime and fire statistics, security policies and enforcement. This report includes information about the College's alcohol and drug policies, sexual assault education and prevention programs, and procedures for reporting and handling reports of sexual assaults. The report is available online at [www.jsc.edu/offices-non-academic-departments/public-safety/campus-safety-information](http://www.jsc.edu/offices-non-academic-departments/public-safety/campus-safety-information).

## College-Wide Policies

### VSC Policies 311 & 311A: Non-Discrimination & Prevention of Harassment and Related Unprofessional Conduct

The Vermont State Colleges (VSC) and each member college, including Johnson State College, do not discriminate based on race, color, creed, ancestry, ethnicity, national origin, place of birth, sex, sexual orientation, gender identity, disability, age, veteran status, marital status, HIV status or any other status protected by law. Sexual harassment, racial harassment and harassment based on other protected categories also are forms of discrimination and are not tolerated. Further, inappropriate sexual relationships between staff and students are prohibited even if they do not rise to the level of sexual harassment.

This policy of non-discrimination applies to the application processes for admissions and employment, academic and residential programs, employment practices and policies, scholarship and loan programs, and all programs and facilities, including athletics. JSC is an equal opportunity employer.

Sexual misconduct, which includes sexual harassment and sexual violence is a form of sex discrimination and therefore is a violation of VSC Policy 311 as well as federal (Title IX) and state law and the JSC Code of Conduct, which can be found in the JSC Student Handbook.

VSC Policy 311-A, adopted in September 2014, relates to sexual misconduct, domestic violence, dating violence, stalking and related conduct. It calls for prompt and appropriate remedial action to stop the misconduct shall be taken, including student suspension, dismissal or expulsion of students; suspension or termination of employment; and referral for criminal investigation and prosecution under Vermont law.

VSC Policies 311 and 311-A can be read in their entirety by selecting "Student Affairs Policies" in the Policies & Procedures section of the VSC website at [www.vsc.edu](http://www.vsc.edu).

To initiate a formal or informal complaint of discrimination or harassment, or for further information, contact Assistant Academic Dean Jo Ann Lamore, JSC's Policy 311 coordinator, at 802-635-1243 or by email to [JoAnn.Lamore@jsc.edu](mailto:JoAnn.Lamore@jsc.edu). For accommodations in order to apply for admission, please contact the Office of Academic Support Services at 802-635-1264; If accommodations are needed for employment, please contact the Dean of Administration at 802-635-1208.

## Title IX

Title IX is a federal law that prohibits discrimination based on gender in any educational program or activity. The law states that "no person in the United States shall on the basis of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance." The amendment in 1987 expanded the definition of program or activity to include all the operations of an educational institution, governmental entity or private employer that receive federal funds. Sexual misconduct, including sexual violence and harassment, are

prohibited by Title IX as well as by state law and by VSC and JSC policies. The Title IX Campus Coordinator is Dean of Student Life & College Relations David Bergh, who can be reached at 802-635-1200 or David.Bergh@jsc.edu.

## **Federal Educational Rights & Privacy Act (FERPA)**

The Family Educational Rights & Privacy Act of 1974 (FERPA) affords students certain rights with respect to their educational records. The primary rights afforded to each student include but are not limited to the right to inspect and review their education records, the right to amend incorrect records and the right to limit disclosure of information from the records.

In accordance with federal law and regulations issued by the Department of Education, the Vermont State Colleges System ("VSC") has adopted policies and procedures for each of its Colleges. The Colleges within the VSC are: Castleton State College, Johnson State College, Lyndon State College, Vermont Technical College, and the Community College of Vermont. The purpose of this VSC policy is to provide guidance on the rights of inspection and the prohibitions against unauthorized dissemination of educational information. The VSC's FERPA policy is available on the MyJSC Portal under VSC Public Info and Data (see VSC Policy and Procedures / Student Affairs / Policy 312) and at the Registrar's Office.

More information is available from:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Ave. SW  
Washington, DC 20202-4605  
Email: FERPA@ed.gov  
Telephone: (202) 260-3887  
Fax: (202) 260-9001

## **Federal Clery Act Compliance**

In compliance with the federal Jeanne Clery Disclosure of Campus Security Policy & Campus Statistics Act [20 USC 1092(f)], JSC's Department of Public Safety prepares and publishes an annual campus security and fire safety report each October 1 for the purpose of disclosing campus crime and fire statistics, security policies and enforcement. This report includes information about the College's alcohol and drug policies, sexual-assault education and prevention programs, and procedures for reporting and handling reports of sexual assaults. The report is available online, or you may request a printed copy from the Office of Public Safety.

The Office of Public Safety is staffed 24 hours a day, 7 days a week, 365 days a year. An officer on duty can be reached anytime by calling 802-635-1205 (or 1205 from a campus phone).

## **Photographs & Videos**

Johnson State College and its representatives occasionally take photographs and record videos for use by the College in print and electronic media. This statement serves as public notice of the College's intent to do so and as a release to the College of permission to use such images and recordings as it deems fit. Students may withdraw their consent to appear in photos or videos created by the College and its representatives by completing a form available from the Office of the Registrar.

## **Graduate Programs**

# Behavioral Sciences

The graduate program in Counseling at Johnson State College program is designed to meet the needs of counseling personnel in public agencies, schools and higher education institutions. It provides professionals with an understanding of and beginning proficiency in counseling theory and skills.

## Requirements

Students in the Counseling program complete these requirements, for a total of 60 credits:

- A core of required courses totaling 36 credits;
- Additional specialization course work in the area of interest/specialization;
- A documented personal growth experience;
- A 1,000-hour internship (600-hour internship for School Counseling and General Counseling/non-licensure track students) in a local agency, school or college, with a corequisite three-credit internship seminar; and
- A comprehensive exam and oral exit interview

No thesis is required. Whenever possible, the Counseling faculty attempt to individualize the program to meet a student's specific career objectives. Individually designed internships are developed by working closely with area agencies, schools, businesses and colleges.

Most courses are offered in the late afternoons or evenings, on weekends and in the summer. There are occasionally online courses or online components to courses. Electives may be taken at JSC or at other approved institutions. The student's Plan of Study will address how these elective requirements will be met.

Students generally require three to four years to complete the master's degree; all students are required to complete their programs within five years. Selected courses are open to non-degree students on a space-available basis.

## Extension Courses

The JSC program in Counseling continues to meet community demand for more trained counselors by offering new, creatively designed course work.

JSC has engaged with outside training organizations to make academic credit available for students who participate in those training opportunities. Students are encouraged to be in communication with program faculty regarding these opportunities.

## Admission

Applicants must meet general admission standards that allow enrollment in graduate courses and are asked to address the following questions as their admission writing sample:

- What interests you about being a counselor?
- What previous experiences have you had with counseling? Discuss the type of experience, duration and the results or outcome.
- What qualities or personal qualifications do you possess that will contribute to your effectiveness as a counselor?

- Have you experienced any significant changes in your life-style, or major transitions in the past two years (e.g. divorce, separation, death of a loved one, job change, move, etc.) If yes, please discuss how you have coped, or are coping, with these changes. If not, no response is required.

Students must be interviewed by a member of the Counseling faculty. Students are also strongly recommended to have completed undergraduate psychology courses, including at least one course each in introductory psychology, developmental psychology and quantitative research methods.

Successful applicants to the Johnson State College Counseling program should be able to demonstrate a history of significant work experience and/or outside learning experiences. Students seeking admission into the program who have just completed an undergraduate degree on campus at JSC will be encouraged to consider other graduate program options.

## Advancement to Candidacy

Acceptance into the graduate Counseling program does not guarantee acceptance as a degree candidate. To be advanced to candidacy for the degree, students will be reviewed by faculty and must have demonstrated satisfactory progress at two stages of review:

- An initial progress review upon completion of CSL-5010, CSL-5030 and either CSL-5910 or CSL-6632; and
- An advancement to candidacy review upon completion of 36 core course credits with a B average or better.

Students who have been granted advancement to candidacy are required to file a Plan of Study with the Graduate Office identifying elective course work and potential internship sites.

The faculty of the graduate Counseling program may defer candidacy until students complete any additional steps deemed necessary by the faculty to be fully prepared or capable of effectively carrying out professional counseling responsibilities.

If at any time during participation in the Counseling program, whether before or after advancement to candidacy, a student has not sufficiently demonstrated the personal capacity to carry on the work of a counselor in agency or public school work, in the professional judgment of the faculty, that student will be dismissed from the program or required to take a leave of absence to engage in recommended personal growth activities.

## Personal Growth Experience

Counselor education involves two major components. First, Counseling students learn the theory, methods, philosophy and values of the profession through course work and an internship. Second, students must be committed to learning as much as possible about themselves, because counseling relationships are more likely to be successful (i.e., of assistance to the client) if the counselor possesses a high level of self-awareness. Courses and internship requirements also address this second component.

This self-awareness component is also developed in a 50-hour personal growth experience during the program (after acceptance for course work and before graduation). Students work closely with their faculty advisor to identify appropriate experiences. A written proposal must be submitted to the faculty advisor for approval before the student begins such an experience. (The 50-hour requirement can be split among two or three activities.) The types of activities that could fulfill this requirement include individual therapy, group therapy, personal awareness or growth workshops, self-help or support groups and training workshops where growth is the focus.

The identification and completion of this requirement is the responsibility of each student in collaboration with his or her faculty advisor. The exact nature of each student's experience is a private matter. The only official notation in the student's file is that the requirement has been met.

## Internship

The internship, which requires application of classroom knowledge, is the final, important chapter of the student's professional counseling development. Students must have advanced to candidacy and have completed 36 of the 42 core course credits before embarking on the internship. The 1,000-hour (600-hour internship for School Counseling students) internship, which is worth nine credits is typically a September-to-May learning experience.

The internship seminar, which accompanies the internship, is three credits. The internship is generally a non-paid position.

## **Learning Outcomes**

Students will demonstrate appropriate content knowledge, interpersonal skills and the practical application of interpersonal skills within professional standards.

## **Master of Arts**

### **Counseling: Addictions (M.A.)**

#### **Core Curriculum**

All students seeking an M.A. in Counseling at Johnson State College must complete the following requirements. The skills and theory emphasized in these courses are critical for any professional counselor, regardless of context. The courses should be taken as sequentially as possible.

- CSL-5010 Counseling Theories 3 credits \*
- CSL-5011 Career Counseling 3 credits
- CSL-5020 Counseling in Groups 3 credits
- CSL-5030 Laboratory Experience I 3 credits \*
- CSL-5110 Counseling & Addictive Behaviors 3 credits
- CSL-5120 Family Counseling 3 credits
- CSL-5130 Psychopathology 3 credits
- CSL-5140 Legal & Ethical Issues 3 credits
- CSL-5160 Psychopharmacology 3 credits
- CSL-5211 Lifespan Development 3 credits
- CSL-5212 Social & Cultural Foundations 3 credits
- CSL-6632 Evaluation & Measurement 3 credits \*
- CSL-6720 Internship Seminar 1.5 - 3 credits (3 credits)
- CSL-6820 Internship 9 credits
- CSL- Elective 3 credits
- Personal growth experience 0 credits
- Comprehensive exam & exit interview 0 credits

#### **Additional Requirements: Addiction Counseling Track**

- CSL-5910 Research Methods 3 credits \*
- CSL-6050 Laboratory Experience II: Treatment Modalities 3 credits

- CSL-5710 Assessment & Treatment of Addictive Disorders 3 credits

## Note:

\*Within the first three semesters of enrollment, students must complete CSL-5010 and CSL-5030. Students in the Clinical Mental Health track also need CSL-5910 and/or CSL-6632. Those in the School Counseling track must have CSL-6632, at which point the initial progress review will be conducted by faculty.

## Counseling: Clinical Mental Health (M.A.)

### Core Curriculum

All students seeking an M.A. in Counseling at Johnson State College must complete the following requirements. The skills and theory emphasized in these courses are critical for any professional counselor, regardless of context. The courses should be taken as sequentially as possible.

- CSL-5010 Counseling Theories 3 credits \*
- CSL-5011 Career Counseling 3 credits
- CSL-5020 Counseling in Groups 3 credits
- CSL-5030 Laboratory Experience I 3 credits \*
- CSL-5110 Counseling & Addictive Behaviors 3 credits
- CSL-5120 Family Counseling 3 credits
- CSL-5130 Psychopathology 3 credits
- CSL-5140 Legal & Ethical Issues 3 credits
- CSL-5160 Psychopharmacology 3 credits
- CSL-5211 Lifespan Development 3 credits
- CSL-5212 Social & Cultural Foundations 3 credits
- CSL-6632 Evaluation & Measurement 3 credits \*
- CSL-6720 Internship Seminar 1.5 - 3 credits (3 credits)
- CSL-6820 Internship 9 credits
- CSL- Elective 3 credits
- Personal growth experience 0 credits
- Comprehensive exam & exit interview 0 credits

### Additional Requirements: Clinical Mental Health Counseling Track

- CSL-5910 Research Methods 3 credits \*
- CSL-6050 Laboratory Experience II: Treatment Modalities 3 credits
- CSL- Elective 3 credits

## Note:

\*Within the first three semesters of enrollment, students must complete CSL-5010 and CSL-5030. Students in the Clinical Mental Health track also need CSL-5910 and/or CSL-6632. Those in the School Counseling track must have CSL-6632, at which point the initial progress review will be conducted by faculty.

## **Counseling: General (M.A.)**

### **Core Curriculum**

All students seeking an M.A. in Counseling at Johnson State College must complete the following requirements. The skills and theory emphasized in these courses are critical for any professional counselor, regardless of context. The courses should be taken as sequentially as possible.

- CSL-5010 Counseling Theories 3 credits \*
- CSL-5011 Career Counseling 3 credits
- CSL-5020 Counseling in Groups 3 credits
- CSL-5030 Laboratory Experience I 3 credits \*
- CSL-5110 Counseling & Addictive Behaviors 3 credits
- CSL-5120 Family Counseling 3 credits
- CSL-5130 Psychopathology 3 credits
- CSL-5140 Legal & Ethical Issues 3 credits
- CSL-5160 Psychopharmacology 3 credits
- CSL-5211 Lifespan Development 3 credits
- CSL-5212 Social & Cultural Foundations 3 credits
- CSL-6632 Evaluation & Measurement 3 credits \*
- CSL-6720 Internship Seminar 1.5 - 3 credits (3 credits)
- CSL-6820 Internship 9 credits
- CSL- Elective 3 credits
- Personal growth experience 0 credits
- Comprehensive exam & exit interview 0 credits

### **Additional Requirements: General Counseling Track**

- CSL-5910 Research Methods 3 credits \*
- CSL- Elective 3 credits
- CSL- Elective 3 credits

### **Note:**

\*Within the first three semesters of enrollment, students must complete CSL-5010 and CSL-5030. Students in the Clinical Mental Health track also need CSL-5910 and/or CSL-6632. Those in the School Counseling track must have CSL-6632, at which point the initial progress review will be conducted by faculty.

## **Counseling: School Counseling (M.A.)**

## Core Curriculum

All students seeking an M.A. in Counseling at Johnson State College must complete the following requirements. The skills and theory emphasized in these courses are critical for any professional counselor, regardless of context. The courses should be taken as sequentially as possible.

- CSL-5010 Counseling Theories 3 credits \*
- CSL-5011 Career Counseling 3 credits
- CSL-5020 Counseling in Groups 3 credits
- CSL-5030 Laboratory Experience I 3 credits \*
- CSL-5110 Counseling & Addictive Behaviors 3 credits
- CSL-5120 Family Counseling 3 credits
- CSL-5130 Psychopathology 3 credits
- CSL-5140 Legal & Ethical Issues 3 credits
- CSL-5160 Psychopharmacology 3 credits
- CSL-5211 Lifespan Development 3 credits
- CSL-5212 Social & Cultural Foundations 3 credits
- CSL-6632 Evaluation & Measurement 3 credits \*
- CSL-6720 Internship Seminar 1.5 - 3 credits (3 credits)
- CSL-6820 Internship 9 credits
- CSL- Elective 3 credits
- Personal growth experience 0 credits
- Comprehensive exam & exit interview 0 credits

## Additional Requirements: School Counseling Track

School Counseling K-12 Praxis & Portfolio: Students pursuing the School Counseling endorsement will be required to develop a portfolio including materials that offer information about themselves, their knowledge, skills and professional accomplishments. In addition to the portfolio development, they will be required to pass the general knowledge PRAXIS exam for licensure by the state of Vermont. Students should discuss these requirements with their advisors prior to beginning their internships.

- CSL-5810 Fieldwork for School Counseling 3 credits
- CSL-5220 Comprehensive School Counseling 3 credits
- CSL-6030 Curriculum/Classroom Management for Counselors 3 credits

### Note:

\*Within the first three semesters of enrollment, students must complete CSL-5010 and CSL-5030. Students in the Clinical Mental Health track also need CSL-5910 and/or CSL-6632. Those in the School Counseling track must have CSL-6632, at which point the initial progress review will be conducted by faculty.

## Education

The graduate Education program at Johnson State College provides an innovative and in-depth education based on research-based practices and contemporary models of education in small, learner-centered courses. To meet the needs of current educators, professionals and returning students, most courses meet in the evenings or on weekends. Students generally take one to three years to complete their degree work and all students are required to complete it within five years of admission to the program. Selected courses are open to non-degree students on a space-available basis.

## **Programs of Study**

Each Program of Study allows students to focus on their specialization, with additional opportunities for individualizing their plan of study to tailor to their specific areas of interest. Each program specifies the requisite courses and a recommended plan of study. Students will work with their advisor to create their plan of study and discuss requirements for licensure, endorsement, and/or graduation.

## **Requirements**

Students who wish to enroll part time are recommended to take 6 credits per semester. Full-time students must take a minimum of 9 credits, including courses in the summer session.

Students who receive a failing grade in any course will be considered for discontinuation in the program. Students receiving a failing grade will be asked to appeal to the JSC Department of Education for probationary status to continue study.

Individualized Plans of Study will be created with the assistance of a student's advisor. Once this plan of study has been approved, the Graduate Office reserves the right to pre-register students in their anticipated courses. It is the responsibility of the student to notify their advisor and the Graduate Office of any revisions to the original and subsequent plans of study.

As part of the licensing process, all endorsement students will be assessed multiple times throughout their program on a professional skills and dispositions rubric. This rubric focuses on non-academic skills and dispositions necessary for being successful in the teaching profession. Elements on the rubric include communication and organizational skills, flexible thinking and diversity competency.

Each Program of Study specifies the final project requirements for earning the Masters of Arts degree. Students will be required to enroll in a Capstone Seminar their final semester where they will work with the instructor to complete and submit their final project.

Students accepted into graduate-level courses at Johnson State College are expected to have graduate-level reading, research and study skills and to maintain a professional demeanor.

## **Admission**

Admission to the Education Program is a two-phase process. Candidates must meet general admission standards that allow enrollment in graduate courses, and they must be admitted by the department through review of their application materials and an interview with the appropriate Program Director. Students applying to the Graduate Education program must have maintained a minimum of a 3.0 in their most recent educational experience. As part of their application materials, students must also include a cover letter discussing their desire for graduate study and a professional essay (see each program requirement for the essay). Additionally, students must also submit three letters of recommendation from professionals, such as former professors, instructors, or employers, who can attest to their readiness and appropriateness for their anticipated course of study.

## **Theoretical Framework & Learning Pursuits**

Students in Education Department programs gain both an understanding of the discipline of education and a practical grasp of effective professional practice. Connecting these two realms provides a foundation for achieving the department's objectives for each student, including the use of academic study in the formation of content-specific professional knowledge, the use of action research to design deliberative pedagogical strategies, the use of critical theory to confidently serve as a progressive colleague and advocate and the use of transformative learning in the pursuit of continuous personal growth. In order to support learning along these four strands, the program engages students in and teaches them to use, related inquiry processes. Taken together, the four strands of learning and inquiry constitute a fifth, systemic approach of intentional practice. The program theme is Teach with Intention. Students who successfully complete the major in Childhood Education will:

- Use academic study to examine established constructs, historical developments, common misconceptions, enduring questions and cross-disciplinary connections specific to their content area;
- Use action research to design and assess original, inclusive and engaging learning experiences that are meaningful and effective;
- Use critical analysis grounded in social, political, ethical and leadership perspectives to reframe educational endeavors toward more vibrant and just ends;
- Use self-study grounded in an understanding of diverse world-views to rethink long-standing, conventional notions toward an open-minded, strength-based perspective.

## Teacher Education Programs

Working as a teacher in a public school in Vermont requires a Level I Educator's License with an endorsement in a specific discipline at a designated level. The license is issued by the VT Agency of Education (VTAOE) to candidates who successfully complete a Teacher Education Program and are recommended by their institution. Teacher education programs are available in these endorsements listed below:

- Inclusive Childhood Education Program
  - Elementary Education (K-6) and Special Education (K-8)
- Middle Grades Education Program (5th -9th Grade)
  - English Education
  - Mathematics Education
  - Science Education
  - Social Studies Education
  - Special Educator (ages 7-21) may be added
- Secondary Education Program (7th - 12th Grade)
  - English Education
  - Mathematics Education
  - Science Education
  - Social Studies Education
  - Special Educator (ages 7-21) may be added
- Unified Arts Education Program
  - Art Education (PK-12)
  - Music Education (PK-12)
  - Theater Arts Education (PK-12)
  - Dance Education (PK-12)
  - Special Educator (ages 7-21) may be added
- Special Education
  - Special Educator (K-age 21)

## Applying to a program of study

Students seeking to become a candidate for a Vermont Educator's License through JSC must apply to enter the appropriate Teacher Education Program. Students should obtain a Teacher Education Program Handbook from the Education Department. A few of the preparation steps are listed below; others are detailed in the handbook.

- Attend EDU-GTEW1 Teacher Education Workshop I to learn about the Teacher Education Program application process. Attend all five Teacher Education Workshops (EDU-GTEW1 through EDU-GTEW5). Each workshop provides guidance for completing the next set of requirements for the program. Students who do not meet the benchmark requirements will not be permitted to proceed in the program.
- Schedule a Transcript Review through the Licensure Officer or designee. Students must have sufficient background coursework in the liberal arts & sciences and an appropriate undergraduate major.
- Develop a Plan of Study with your faculty advisor that satisfies all academic requirements including needed background courses. Complete all coursework for the teacher education program with a B- or better and the program with a cumulative grade point average of 3.0 or better.
- Satisfy the examination requirements for initial licensure through completion of PRAXIS core and PRAXIS II.
- Complete the Application for a Teacher Education Program
- Complete all fieldwork assignments.
- Complete a Level I Licensure Portfolio and all other licensure requirements.
- Obtain the recommendation of the Education Department faculty.
- Apply to the Teacher Education Licensure Office for a Recommendation for Licensure. Students must meet all requirements for licensure in place at the time of the recommendation. If the requirements change over the span of your academic study, you must meet the new requirements.

The Teacher Education programs at JSC are accredited through the Vermont Standards Board for Professional Educators. The accreditation process assures that candidates who are recommended for licensure meet all state standards for the license and the endorsement. Upon completing the program requirements listed above, students will apply to the Vermont Department of Education for the license and/or endorsement.

## Fieldwork & Student Teaching

Teacher education students complete numerous fieldwork experiences attached to their coursework, including two extensive practicum experiences. Students will be expected to be available during daytime hours to complete the fieldwork assignments.

Teacher education students complete a one-semester internship (student teaching) in their endorsement area. Each student must file an application for the internship the semester before he or she expects to fulfill this requirement. Candidates must apply for fall semester placements by March 15 and for spring semester placements by October 15. The internship includes preparation of lesson and unit plans, teaching and videotape assessment of classroom performance and a joint evaluation by the student, cooperating teacher and college supervisor. Students are required to follow the public school calendar during their internship semester. Additional information about the internship and requirements is available in the JSC Student Teaching Handbook.

## The Level I Licensure Portfolio

All candidates for a Level I Educator's License are required to construct a Level I Licensure Portfolio in accordance with the current format established by the Vermont Standards Board for Professional Educators. The portfolio is a collection of assignments and assessments that demonstrate a candidate's knowledge, skill and disposition. More specifically, it documents the candidate's competence in meeting Vermont's Five Standards for Professional Educators and the Knowledge & Performance Standards for her or his endorsement area.

Students are expected to submit a complete portfolio ready for scoring by the due date established within the Student Teaching semester. The portfolio is an assessment of a candidate's readiness. Each portfolio will be scored by two independent reviewers: Students who fail the portfolio will not earn a recommendation for licensure. While, typically, the review process requires a few weeks, students should expect the review process to last many months or a year if the portfolio requires revision. Under extreme circumstances, students may apply for a submission extension of up to one semester. Requests must be made during the Student

Teaching semester. Portfolios submitted under an extension will be reviewed when possible. Guidance for completion of late portfolios, or those in need of revision, might require enrollment in additional coursework. Portfolios submitted beyond the extension will not be accepted. Contact the Educator Licensure Office for details.

## **Special Educator Specialist Endorsement**

In order to earn an endorsement as a Special Educator the candidate must complete a professional portfolio to be approved by the Special Education Program Director.

### **Master of Arts**

#### **Education: Applied Behavior Analysis (M.A.)**

The concentration in Applied Behavior Analysis (ABA) is designed to prepare students to implement behavioral strategies that will support children, youth and adults in a variety of environments. Students learn to work corroboratively with residential and vocational staff, teachers, families, psychologists, psychiatrists, regulatory agencies and community support personnel. They learn to build skills, reduce challenging behaviors and improve the quality of life for children and youth through applied behavioral methods. In addition, students who successfully complete all of the course work will be prepared to apply for an internship and to sit for the Certification Examination of the National Behavior Analyst Certification Board. This national certification will expand the graduate's employment options as a behavioral consultant or behavior specialist in a community, school, vocational, or residential program. Admittance into the ABA program neither provides nor guarantees placement into an internship.

#### **Required Courses**

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6390 Instructional Methods in Applied Behavioral Analysis 3 credits
- EDU-5371 Applied Behavior Analysis I: Introduction to Concepts & Principles 3 credits
- EDU-6330 Evaluating Academic Characteristics 3 credits
- EDU-6925 Ethical Considerations in ABA Principles 3 credits
- EDU-6372 Applied Behavior Analysis II: Advanced Concepts & Principles/Beginning Applications 3 credits
- EDU-6150 Research Methods in Applied Behavior Analysis 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-6373 Applied Behavior Analysis III: Advanced Applications & Ethics 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education, ABA concentration: 30 credits

#### **Education: Curriculum & Instruction, Inclusive Childhood Education (M.A.)**

The M.A. in Inclusive Childhood Education prepares students for research-based professional work with children of all backgrounds and learning abilities. This is a rigorous academic program that provides the education courses required for students who have an undergraduate liberal arts degree in an approved discipline area and want to gain licensure endorsement to teach both **elementary education (K-6) and special education (K-8)** while pursuing their graduate degree in education. A full-time, full-semester internship is required.

Course and practicum experiences provide knowledge of the theories, research, standards and practices that affect schools and informal educational settings. Learning is studied as a fundamental human endeavor involving culture and context, imagination and interaction, reason and reaction. Careful attention is given to the growth of children as individuals whose perceptions, interests, joys, strengths and challenges are formed within a community and through agency. JSC's Childhood Education students are prepared to help children succeed in school and beyond by becoming knowledgeable professionals prepared to advocate for excellence and equity.

## Required Courses

- EDU-5015 Literature, Media & Text for Children & Young Adults 3 credits
- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-5021 Instructional Dynamics for the Elementary Educator 4 credits
- EDU-6330 Evaluating Academic Characteristics 3 credits
- EDU-6095 Literacy Intervention 3 credits
- EDU-5039 Language, Culture & Education 3 credits
- EDU-6011 Integrating Elementary Methods 4 credits
- EDU-6730 Special Education Practices & Procedures 3 credits
- EDU-6465 Strategies of Inclusive Practice 3 credits
- EDU-6850 Elementary Internship: Student Teaching 6 credits
- EDU-6970 Graduate Capstone Seminar 3 credits

Eligible for licensure endorsement: 44 credits

## Additional Courses

- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-6920 Education Research 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education, Curriculum & Instruction (Inclusive Childhood Education)  
concentration: 50 credits

## **Education: Curriculum & Instruction, Middle-Level (M.A.)**

This program provides innovative and contextual learning experiences through which graduate students are prepared to teach **math, science, social studies or English** at the middle-school level (grades 5-9). A major emphasis of the program is on collaborative efforts and work in middle schools. Successful completion of this program leads to endorsement for middle-level licensure. Two practicum experiences and a full-time, full-semester internship are required. For licensure recommendation in one or more of the core content areas, a student must possess a minimum of 18 credits in each area. A transcript analysis is required to determine whether previous content area course work fulfills these requirements; the Licensure Office or a designee will conduct the review. A student may need to take additional content courses in order to be recommended for licensure.

## Required Courses

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-5026 Partnering with the Adolescent Learner to Promote Student Engagement 4 credits
- EDU-5160 Middle Level School Organization 3 credits
- EDU-5041 Promoting Inventive Thinking: Integrating Multimodal Literacy Across the Curriculum 3 credits
- EDU-6030 Middle Level Curriculum: Instruction & Assessment 3 credits
- EDU-Elective 3 credits
- EDU-6021 Implementing Content-Specific Methods in a Secondary Classroom 4 credits
- EDU-6820 Middle Level Internship: Student Teaching 6 credits
- EDU-6970 Graduate Capstone Seminar 3 credits

Eligible for licensure endorsement: 38 credits

## Additional Courses

- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-6920 Education Research 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education, Curriculum & Instruction (Middle Level) concentration: 44 credits

## Education: Curriculum & Instruction, Secondary (M.A.)

This program provides innovative and contextual learning experiences through which graduate students can become prepared to teach **math, science, social studies or English** at the secondary level (grades 7-12). A major emphasis of the program is understanding and engaging adolescent learners. Successful completion of this program leads to a recommendation for secondary teaching licensure. Two practicum experiences and a full-time, full-semester internship are required. For licensure recommendation, the equivalent of a major in one of the core content areas is needed. A transcript analysis is also required to determine whether previous content area course work fulfills these requirements; the Licensure Office or a designee will conduct the review. The student may need to take additional content courses in order to be recommended for licensure.

## Required Courses

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-5026 Partnering with the Adolescent Learner to Promote Student Engagement 4 credits
- Elective 3 credits
- Elective 3 credits
- EDU-5041 Promoting Inventive Thinking: Integrating Multimodal Literacy Across the Curriculum 3 credits
- EDU-6021 Implementing Content-Specific Methods in a Secondary Classroom 4 credits
- EDU-6830 Secondary Internship: Student Teaching 6 credits
- EDU-6970 Graduate Capstone Seminar 3 credits

Eligible for licensure endorsement: 35 credits

## Additional Courses

- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-Elective 3 credits
- EDU-6920 Education Research 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education, Curriculum & Instruction (Secondary) concentration: 44 credits

## Education: Curriculum & Instruction, Unified Arts (M.A.)

This program provides innovative and contextual learning experiences through which graduate students can become prepared for teaching in one of the unified arts areas (**art, dance, music or theater arts**). A major emphasis of the program is on creativity and experience. Successful completion of this program may result in recommendation for licensure. Two practicum experiences and a full-time, full-semester internship are required. The student must possess an undergraduate degree in an appropriate content area. A transcript analysis is required to determine whether previous content area coursework fulfills all requirements; the Licensure Office or a designee will conduct the review. The student may need to take additional content courses in order to be recommended for licensure.

## Required Courses for Endorsement

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-5031 Instructional Dynamics for the Unified Arts 4 credits
- Elective 3 credits
- Elective 3 credits

- EDU-5041 Promoting Inventive Thinking: Integrating Multimodal Literacy Across the Curriculum 3 credits **OR**
- EDU-5039 Language, Culture & Education 3 credits
- EDU-6025 The Art of Experience in Education: Designing for Engagement & Accomplishment through the Unified Arts 4 credits
- EDU-6845 Unified Arts Internship: Student Teaching 6 credits
- EDU-6970 Graduate Capstone Seminar 3 credits

Eligible for licensure endorsement: 35 credits

### Additional Courses

- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-Elective 3 credits
- EDU-6920 Education Research 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education, Curriculum & Instruction (Unified Arts) concentration: 44 credits

## Education: Foundations of Education (M.A.)

The Foundations of Education program is intended for individuals who want to pursue particular questions, ideas, or aims through graduate study in the field of education. The program blends core coursework with a series of topical seminars (EDU-6630, EDU-6970, EDU-7960) enabling students to create an individually designed theme to guide their study. A key emphasis in the program is the development of a critical perspective on the social, political and structural arrangements of formal education and study of the ongoing quest to achieve both equity and excellence for all individuals in a civil democracy. Students meet with their faculty adviser frequently to devise and revise their Plan of Study. An exit interview is required.

### Required Courses

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
- EDU-6630 Graduate Seminars 18 credits
- EDU-Elective 3 credits
- EDU-6920 Education Research 3 credits
- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-8010 Exit Interview 0 credits

M.A. in Education: 36 credits

## **Education: Special Education (M.A.)**

The Special Education graduate program is designed for licensed teachers seeking to earn their endorsement in special education to teach students from kindergarten to age 21. The program is based on a characteristics approach and focuses on students with both low- and high-incidence disabilities. The program of study provides students with philosophical, theoretical and practical models of current special education policies and procedures. It emphasizes hands-on internship experiences to provide opportunities for students to implement their learning in authentic settings and to further solidify the connection between research and practice. Students must have a relevant and valid Vermont teaching license, complete the course requirements and participate in an extensive special education practicum in order to be considered for endorsement. A transcript analysis is required to determine whether previous content area coursework fulfills these requirements; the Licensure Office or its designee will conduct the review. The student may need to take additional content courses in order to be endorsed for licensure.

### **Required Courses**

- EDU-5011 Educational Studies 3 credits
- EDU-6235 Characteristics & Development of Diverse Learners 3 credits
- EDU-6555 Critical & Cultural Perspectives in Education 3 credits
  
- EDU-5021 Instructional Dynamics for the Elementary Educator 4 credits **OR**
- EDU-6390 Instructional Methods in Applied Behavioral Analysis 3 credits
  
- EDU-6330 Evaluating Academic Characteristics 3 credits
- EDU-6095 Literacy Intervention 3 credits
- EDU-5039 Language, Culture & Education 3 credits
- EDU-6730 Special Education Practices & Procedures 3 credits
- EDU-6465 Strategies of Inclusive Practice 3 credits
- Elective 3 credits
- EDU-6933 Moral Philosophy & Professional Ethics 3 credits
- EDU-6920 Education Research 3 credits

M.A. in Education, Special Education concentration: 36-37 credits

## **Certificate**

### **Certificate of Advanced Graduate Studies**

Johnson State College offers a Certificate of Advanced Graduate Studies for students who already have a master's degree in education and want to pursue further graduate study. This is a self-designed, non-degree program. Students create an individualized program with the support and approval of a faculty advisor and choose courses and/or complete research in an area of special interest.

## **Fine & Performing Arts**

The M.F.A. is a 60-credit graduate degree in studio arts offered by Johnson State in conjunction with the Vermont Studio Center both in Johnson, Vermont. Students work with resident and visiting artists from both programs and typically finish their studies in three to four years.

Founded in 1984, the Vermont Studio Center is an ideal creative community embracing serious, advanced artists and writers of different ages, approaches and levels of development. Sharing a commitment to the creative process, these artists come together at the Vermont Studio Center throughout the year to develop their work through distraction-free, intensive studio work in drawing, painting, sculpture and mixed media.

## **Admission to the Program**

Applicants to the M.F.A. program must hold a bachelor's degree from an accredited college or university and must apply for acceptance as master's degree students through the Office of Admissions at Johnson State College. The Office of Admissions will review completed application portfolios in collaboration with M.F.A. faculty and Vermont Studio Center staff. Applications should be submitted to the JSC Admissions Office by March 1st. The program begins for each student with a one month residency that needs to be scheduled between May and November.

## **Advising and Evaluation**

M.F.A. students work closely with an advisor from the JSC studio arts faculty to plan an overall approach to meeting degree requirements and to navigate any special challenges that arise. Because of the nature of graduate work in the arts, program session credits are offered on a Pass/No Pass basis only.

## **Program Requirements**

Although M.F.A. students have a program structure that differs significantly from traditional Johnson State College programs, it is important and helpful that students are aware of the College's policies, opportunities and other general information included here. Also, because much time is spent at the Vermont Studio Center, it is equally important to be familiar with the Studio Center's handbook, available through their office.

## **Vermont Studio Center Residency Sessions**

(six 6-credit sessions, for 36 credits)

During the months of May through November, we run concurrent M.F.A. programs during the Studio Center's seven 4-week sessions. In each session a different group of prominent visiting artists offers individual critiques and group sessions. As part of the M.F.A. program, it is important to see the resident critics once a week to get varied feedback. The Studio Center will provide an annual listing of their visiting artists.

Typically, students complete two sessions per year for three years. These residencies need not be taken consecutively. While some students prefer the eight-week continuity, others like separating their residencies, with anywhere from one or more months back home in their studios. Factors influencing a student's choice of residencies include convenience for their home life, job flexibility, travel expenses, the schedule of critics and scheduled plans of other students. Space at the Studio Center is limited for each session. Students are encouraged to contact the Studio Center as soon as possible to reserve available space. Upon request, students may enroll in more than two program sessions a year if space is available at the Studio Center and if such a plan is approved by the student's advisors. Taking fewer than two program sessions a year is also an option.

During these program sessions, Johnson State College art faculty, Professors Ken Leslie, Mary Martin and Michael Zebrowski, will visit to confer with students and facilitate M.F.A. critiques. Please check the current Vermont Studio Center brochure for further details and a roster of visiting artists.

## M.F.A. Components During VSC Residencies

Each month M.F.A. students in residence at the Vermont Studio Center participate fully in the scheduled offerings. This is a time for full immersion in that intensive studio experience. Students benefit most from making strong connections to the visiting artists that are special to each program session at the Studio Center. While faculty offer the strongest voice when critiquing the out-of-residency independent studio component, they do visit students each week while students are in-residence. JSC faculty most often visit on Wednesdays, with a version of the following schedule tailored to each month's residency group:

- *Week 1:* Meet at 1 p.m. in the lounge of the Studio Center Dining Hall. Introduce new students, share news, concerns, special notices, events in the region, etc. Generally there are no studio visits this week, but visits for the following weeks are scheduled. Meet with returning students to complete out-of-residency requirements either week one or week four.
- *Week 2:* JSC faculty visit M.F.A. student studios, by appointment as arranged during week 1.
- *Week 3:* JSC faculty visit M.F.A. student studios, by appointment as arranged during week 1.
- *Week 4:* Group critiques at the Visual Arts Center, JSC campus. Students bring a representative sampling of their month's work. Guests may be invited to these critiques ONLY with the permission of faculty and participating students. Occasionally it is necessary for the group critique to move to see a student's installation elsewhere but, for the most part, all students need to take their work out of their studio and install it at the Visual Arts Center galleries.

**We do not encourage two-week residencies.** We do strongly encourage students to follow the four-week format (i.e., arrive for week one, leave on week four; any deviation requires permission from JSC faculty).

Up to two residencies can be completed at places other than the Vermont Studio Center, to meet the particular needs of the student's work. The first three residencies must be completed in Johnson, chosen from the May through November sessions. Thereafter, with approval of the faculty advisors, students can select programs from around the world that are equivalent in nature, or students can select sessions at the Studio Center from the December through April sessions. To receive credit from non-VSC residencies, or December through April residencies, students need to document work done during the alternative month with 20 images, a one-page narrative and the name and phone number of a contact reference at the alternative program.

What faculty are looking for in any alternative proposal will be a situation that is comparable to the Studio Center—you in a community of artists, working on your own vision, intensively, away from the distractions of home, for four weeks. Over the years students have done all sorts of interesting and valuable alternatives. Faculty will discuss whatever options you are considering.

## Independent Studio Work

(Six 2-credit documentation packets)

Students will be complete two independent, out-of-residency terms. By setting up a working studio in their community of residence, students will mail documentation of new work to the Johnson State College faculty serving as M.F.A. program advisors. Each packet is worth two credits. Generally students should schedule packets and residencies to keep pace with one another. In other words, if you've completed two residencies, you should next work on two packets.

The Independent Studio Work term is designed to accomplish two primary outcomes - a professional, active studio and an articulate, sophisticated skill at documenting the work. Both outcomes are of paramount importance to future career success in the arts. Students are responsible for documenting their work six times to fulfill the requirements of each of the two credit out-of-residency components. No partial credit for partial fulfillment is possible. As a general rule, there will be no extensions allowed. Under certain circumstances we will assign an "Incomplete."

Students "contract" with faculty advisors for deadlines to submit documentation packets. These deadlines are chosen to be well distributed around the year, leaving at least three months after the last VSC session and at least three months between each deadline. It has been our experience that people juggling full-time jobs with M.F.A. requirements quite likely will need more time between deadlines and more than three years to complete the program. A contract is filled out which obligates the student to meet these deadlines. We must receive a contract a minimum of two months before the first chosen deadline. If personal circumstances require a student to change a contracted date, then such change must be requested at least two months prior to the original deadline.

All documentation packets must be postmarked or hand delivered on or by each due date. Missed deadlines result in failure. Late packets will be returned unopened. All packets must be sent to: Graduate Office, Johnson State College, 337 College Hill, Johnson, VT 05656.

To be accepted, documentation packets must include all five of the following items:

1. **20 Images of New Work**

New work means work completed since the last Studio Center residency or documentation packet. The twenty images need not be of twenty newly finished works, but rather document the range and depth of what is happening in the student's studio. This can include works in progress, preparatory drawings and no more than a total of five details or multiple views of three-dimensional works. Details of 2-d works are no longer useful in this zoom-able digital world. Choose images that will assist in giving the faculty a clear understanding of what is going on. Do not send more than 20 images. Credit during out-of-residency periods is dependent upon the quality and thoroughness of ongoing studio work and creative investigation.

High quality documentation is crucial to the success of the out-of-residency component. Students should always check images on the disk—we require JPEGs. Be sure they open in numerical order and right side up.

2. **Image Identification Sheet (2 copies)**

One page listing the images, numbered 01 through 20, giving title, date, medium, and dimensions (height X width X depth). Additional notes about individual pieces are optional.

3. **Artist Statement (2 copies)**

No more than a one-page description of current, primary studio concerns, as reflected in the slides. Address the intention of the work. This should be written to illuminate the work in a professional setting and not as a personal letter. Think of the statement as what you would write to accompany this work in an exhibition.

4. **Recent Art-related Activities (2 copies)**

This should include a list of professional activities, exhibitions entered, books read, lectures or workshops attended--in short, all those out-of-studio activities that contribute to your artistic growth. This can also include progress made, struggles undergone, influences felt and/or plans for the future.

5. **Updated Resume (2 copies)**

Add what is new, clean up what is old.

6. **Optional Letter (2 copies)**

All the above are more formal in character, but faculty are always glad to get an additional letter with less formal or more personal information than what is appropriate to the documentation.

Evaluations are conducted in person or as a scheduled conference call to your home. All conference calls will be scheduled in Eastern Standard Time. Students project a duplicate set of images during the hour-long conference call, so students and faculty are all looking at the same work. When possible, conferences will be scheduled as SKYPE calls. Faculty review the images and read all the documentation. Reviews are preplanned jointly, following extensive discussion until consensus is reached. In instances when they have differing views, they will indicate that. Reviews discuss any number of issues, including the technique or content of the work, must-see shows or must-read books, image-taking technique, etc. Between the office mechanics of receiving and processing packets, viewing and scheduling conferences students should expect to wait approximately three weeks for reviews.

In-person reviews may be held when students are in residence at the Studio Center, generally during the first or fourth week of the residency. Students will be contacted about a date and time for this appointment with JSC faculty. Students must indicate when submitting the packet, if a phone conference or an in-person review is preferred.

Faculty prepare for an in-person review in the same way they do for the phone reviews and then they meet with the student to view the images together. The discussion is informal, but thorough, regarding progress. Expectations may change in the last packets to reflect focus towards thesis exhibition.

## **Contemporary Art Issues (6 credits)**

Students are required to enroll in two art history seminars (each worth 3 credits) during the M.F.A. program. The first course is an online course introducing contemporary art history and theory. The second course is an individual research and writing course that will be overseen by two professors.

### **ART-5311 Contemporary Arts Seminar I: Theory & Readings**

The theory and readings course will require reading a list of books and posting comments on the M.F.A. Art History website where students read comments by other M.F.A. students. The purpose of this is to read about the theories of the art world and think about how they as contemporary artists react to them. They should question why they reacted positively or negatively to an artist or a reading. What does that say about his or her own work as a contemporary artist? The course concludes with a take-home exam. At least two graduate professors will read all of the comments and make their own as well.

### **ART-5312 Contemporary Arts Seminar II: Research & Writing**

The second course consists of formal contemporary art history research that concludes with the writing of a paper. The topic of the research will be suggested by the graduate professors. The student is expected to check in throughout the semester regarding her or his research. The course concludes with a formal paper using Chicago style footnoting, images and bibliography. At least two graduate professors will read the paper and grade the course.

## **M.F.A. Thesis Exhibition (6 credits)**

At the completion of 36 credits of residency sessions, 12 credits of out-of-residency packets and 6 credits of contemporary art study, students will present an exhibition of new work in Johnson at the Julian Scott Memorial Gallery at JSC. While a student prepares the exhibition, no documentation packets of progress are required. JSC faculty will be available for informal conferences if requested. The emphasis of the exhibition will be on independent work completed after the final residency session at the Studio Center. A minimum of six months following the final Studio Center session or out-of-residency packet is required for preparation of the thesis. This six-month rule is strictly followed so students can work freely through residencies and packets without the pressure of a looming exhibition. The student will produce an announcement and install a comprehensive, professional exhibition. The gallery director, will give each M.F.A. candidate advice and guidelines to help in this process. The exhibition is the equivalent of a written thesis and should be treated accordingly with students responsible for completing all tasks associated with mounting the exhibition.

It is the student's responsibility to contact the gallery director to schedule the exhibition. To do this one needs to submit an "M.F.A. Thesis Exhibition Application." Students may only submit this application when they have no more than two residencies or two packets remaining. All thesis exhibitions must take place during JSC's regular school year and not during the summer, so exhibits must be scheduled between the beginning of the fall semester and the end of the spring semester.

Students, with advisors, will schedule a gallery talk to occur during their show, usually just before the opening reception. Students must also produce a set of twenty images of work from their thesis exhibition along with a one-page artist's statement and submit the images within one month after their exhibition. Acceptance by M.F.A. program faculty of this M.F.A. thesis exhibition, artist's statement, images and a gallery talk will earn the remaining six credits toward graduation.

REQUIRED: This gallery talk is not a critique with JSC faculty; it is a discourse on the conceptual, ideological and formal issues as evidenced by your M.F.A. exhibition. Gallery talks will be scheduled to accommodate undergraduate attendance. Exhibition opening receptions are optional. The best attendance has proved to be Tuesdays, Wednesdays or Thursdays between 3-5 p.m. While faculty may be present at the openings, this is not the optimal time for discussing work. Gallery talks are much more conducive to in-depth dialogue. Faculty will gladly meet with the students for further in-depth discussion and an informal review of the exhibition. The student should contact faculty if such a meeting is desired.

We have a collection of videos of some thesis talks. You may view them in the JSC's Willey Library/Learning Center; simply ask for them at the front desk.

## Advising, Evaluation & Communication

M.F.A. students work closely with JSC faculty to plan an overall approach to meeting degree requirements and to navigate any special challenges that arise. An actual "Plan of Study" will be developed and approved. All credits will be evaluated on a pass/fail basis, with attention paid to focus, risk-taking, resourcefulness and effort. Email is best for quick questions and setting up appointments.

## Connections with other M.F.A. students

Faculty encourage informal meetings between M.F.A. students, including regular correspondence between students during the out-of-residency periods, as this is beneficial to all. (Students may opt to have addresses and phone numbers kept confidential). It has been found to be very vital to students to have an ongoing dynamic with other Studio Center participants as well.

## Leaves of Absence

Students in good academic standing, who wish to interrupt their studies for a period not to exceed one year may request a leave of absence. Students on a leave of absence will not need to reapply for admission. Students may apply for a leave of absence by submitting an electronic Student Exit Notification Form/Leave of Absence Request Form to the Registrar's Office. The leave is not official until the request is approved by the Registrar. If a student takes more than the allotted time for a leave of absence he or she must re-apply to the program.

## Graduate Assistant Position

During the fall and spring semesters, the Fine & Performing Arts Department reserves at least one section of foundation classes for an M.F.A. candidate to teach. This is a three-credit undergraduate class. All interested M.F.A. candidates are encouraged to apply for the part-time faculty position.

## Graduation

As you register for your last six credits (ART-5912 M.F.A. Thesis Exhibition) you must also file an Application for Degree with the Registrar's Office, which will then conduct a degree audit using your approved plan of study. You will be contacted directly if they discover any discrepancies during their audit. **Students are required to complete their degree requirements no later than five years after starting the program.**

## Outcome Expectations

We expect Students Graduating with a Master of Fine Arts in Studio Arts from Johnson State College to be able to:

- Articulate informed and ideologically sound ideas about art, both historic and contemporary and connect those ideas to the wider world
- Create artwork that is technically proficient and imbued with meaningful content.
- Demonstrate a general understanding, ability and resourcefulness with a wide range of art media, as well as a deeper understanding of at least one medium such as drawing, painting, sculpture, photography, printmaking, ceramics, digital media, etc.
- Have an openness to ideas other than their own and a willingness to take risks with their own work.
- Have established regular studio practice, which will hopefully be life-long. Students will be aware of developing issues in their own work and know how to continue on their own in the pursuit of that vision, with strategies for maintaining self-awareness.
- Be familiar with the professional art world, from the perspective of career options, including exhibition venues, graduate and grant opportunities.
- Know how to assemble a professional portfolio.
- Understand the mechanics of setting up a safe and functioning professional studio.
- Know how to produce a professional exhibition of their art, write about their art and speak about their art at a public event.

## M.F.A. in Studio Arts

### 2014-2015 Tuition

#### Cost per credit:

- Vermont Residents: \$511
- Out-of-State Resident: \$1,103
- New England Award Recipients \*: \$767

### M.F.A. in Studio Arts: Estimated Program Costs \*

	Vermont Residents	Out of state Residents	New England Awardees *	
Year 1	\$7,900	\$7,900	\$7,900	Two month studio sessions at \$3,950 each (Comprehensive charge, including room and board)
	\$6,132	\$9,204	\$9,204	JSC studio session tuition (12 credits)
	\$3,066	\$6,618	\$4,602	Independent Study (6 credits)
	\$1,533	\$3,309	\$2,301	Contemporary Art Seminar (3 credits)
	\$18,631	\$27,031	\$24,007	<b>Total Year 1</b>

Year 2	\$18,631	\$27,031	\$24,007	<b>Total Year 2</b> ===Studio sessions & JSC tuition (estimated 21 credits)
Year 3	\$17,098	\$23,722	\$21,706	<b>Total Year 3</b> Studio sessions & JSC tuition (estimated 18 credits) Independent Study replaced by 6- credit master's exhibition; no seminar.
	\$54,360	\$77,784	\$69,720	<b>Total</b>

\* The New England Award is available to eligible students from Canada (all provinces), New Hampshire and Rhode Island. It represents 150% of the in-state tuition rate.

\*\* **Estimated program costs are based on current-year tuition rates** for a student completing the 60-credit program over three years. **Tuition increases can be expected in subsequent years.** Additional costs for program completion not reflected on this schedule, include travel and art supply expenses, postage, shipping, etc.

## Master of Fine Arts

### Studio Arts (M.F.A.)

#### M.F.A. Plan of Study

- ART-5211 Studio Center Residency I 6 credits
- ART-5212 Studio Center Residency II 6 credits
- ART-5213 Studio Center Residency III 6 credits
- ART-5214 Studio Center Residency IV 6 credits
- ART-5215 Studio Center Residency V 6 credits
- ART-5216 Studio Center Residency VI 6 credits
- ART-5311 Contemporary Arts Seminar I: Theory & Readings 3 credits
- ART-5312 Contemporary Arts Seminar II: Research & Writing 3 credits
- ART-5831 Independent Studio Work I 2 credits
- ART-5832 Independent Studio Work II 2 credits
- ART-5833 Independent Studio Work III 2 credits
- ART-5834 Independent Studio Work IV 2 credits
- ART-5835 Independent Studio Work V 2 credits
- ART-5836 Independent Studio Work VI 2 credits
- ART-5911 M.F.A. Thesis Preparation 3 credits
- ART-5912 M.F.A. Thesis Exhibition 3 credits

Total: 60 credits

# **Course Descriptions**

## **Counseling**

**CSL-5010 Counseling Theories**

**CSL-5011 Career Counseling**

**CSL-5020 Counseling in Groups**

**CSL-5030 Laboratory Experience I**

**CSL-5110 Counseling & Addictive Behaviors**

**CSL-5120 Family Counseling**

**CSL-5130 Psychopathology**

**CSL-5140 Legal & Ethical Issues**

**CSL-5160 Psychopharmacology**

**CSL-5211 Lifespan Development**

**CSL-5212 Social & Cultural Foundations**

**CSL-5220 Comprehensive School Counseling**

**CSL-5710 Assessment & Treatment of Addictive Disorders**

**CSL-5810 Fieldwork for School Counseling**

**CSL-5830 Practicum in Counseling (elective)**

**CSL-5910 Research Methods**

**CSL-6010 Alternative Counseling: The Language of Astrology (elective)**

**CSL-6020 Death, Dying & Grieving (elective)**

**CSL-6050 Laboratory Experience II: Treatment Modalities**

**CSL-6110 Counseling Children (elective)**

**CSL-6632 Evaluation & Measurement**

**CSL-6710 Topical Seminar (elective)**

**CSL-6720 Internship Seminar**

**CSL-6820 Internship**

**CSL-6910 Independent Study**

**CSL-8010 Comprehensive Exam**

## **Education**

Courses listed as "Shared course in VSC" are also offered at one or more of the other Vermont State Colleges.

**EDU-GTEW1 Teacher Education Workshop I**

**EDU-GTEW2 Teacher Education Workshop II**

**EDU-GTEW3 Teacher Education Workshop III**

**EDU-GTEW4 Teacher Education Workshop IV**

**EDU-GTEW5 Teacher Education Workshop V**

**EDU-5000 Educator Portfolio Tutorial**

**EDU-5011 Educational Studies**

**EDU-5015 Literature, Media & Text for Children & Young Adults**

**EDU-5020 Literature for Children**

**EDU-5021 Instructional Dynamics for the Elementary Educator**

**EDU-5026 Partnering with the Adolescent Learner to Promote Student Engagement**

**EDU-5031 Instructional Dynamics for the Unified Arts**

**EDU-5035 Language & Literacy Development in the Early Years**

**EDU-5039 Language, Culture & Education**

**EDU-5041 Promoting Inventive Thinking: Integrating Multimodal Literacy Across the Curriculum**

**EDU-5160 Middle Level School Organization**

**EDU-5210 Literature for Young Adults**

**EDU-5320 Technology in Education**

**EDU-5371 Applied Behavior Analysis I: Introduction to Concepts & Principles**

**EDU-5710 Special Topics in Education**

**EDU-5910 Independent Study**

**EDU-6011 Integrating Elementary Methods**

**EDU-6021 Implementing Content-Specific Methods in a Secondary Classroom**

**EDU-6025 The Art of Experience in Education: Designing for Engagement & Accomplishment through the Unified Arts**

**EDU-6030 Middle Level Curriculum: Instruction & Assessment**

**EDU-6031 Classroom Strategies Practicum**

**EDU-6080 Directed Field Study**

**EDU-6095 Literacy Intervention**

**EDU-6150 Research Methods in Applied Behavior Analysis**

**EDU-6235 Characteristics & Development of Diverse Learners**

**EDU-6330 Evaluating Academic Characteristics**

**EDU-6372 Applied Behavior Analysis II: Advanced Concepts & Principles/Beginning Applications**

**EDU-6373 Applied Behavior Analysis III: Advanced Applications & Ethics**

**EDU-6390 Instructional Methods in Applied Behavioral Analysis**

**EDU-6465 Strategies of Inclusive Practice**

**EDU-6555 Critical & Cultural Perspectives in Education**

**EDU-6575 The Aims of Diversity: Race, Class , Gender, Language & Ability for Social Equity & Academic Achievement**

**EDU-6630 Graduate Seminars**

**EDU-6730 Special Education Practices & Procedures**

**EDU-6820 Middle Level Internship: Student Teaching**

**EDU-6830 Secondary Internship: Student Teaching**

**EDU-6845 Unified Arts Internship: Student Teaching**

**EDU-6850 Elementary Internship: Student Teaching**

**EDU-6920 Education Research**

**EDU-6925 Ethical Considerations in ABA Principles**

**EDU-6933 Moral Philosophy & Professional Ethics**

**EDU-6970 Graduate Capstone Seminar**

**EDU-7960 Master's Thesis**

**EDU-8010 Exit Interview**

## **Art**

**ART-5211 Studio Center Residency I**

**ART-5212 Studio Center Residency II**

**ART-5213 Studio Center Residency III**

**ART-5214 Studio Center Residency IV**

**ART-5215 Studio Center Residency V**

**ART-5216 Studio Center Residency VI**

**ART-5311 Contemporary Arts Seminar I: Theory & Readings**

**ART-5312 Contemporary Arts Seminar II: Research & Writing**

**ART-5831 Independent Studio Work I**

**ART-5832 Independent Studio Work II**

**ART-5833 Independent Studio Work III**

**ART-5834 Independent Studio Work IV**

**ART-5835 Independent Studio Work V**

**ART-5836 Independent Studio Work VI**

**ART-5911 M.F.A. Thesis Preparation**

## Academic Regulations & Requirements

### Registration

Electronic registration precedes each semester. Visit [www.jsc.edu/apply](http://www.jsc.edu/apply) to apply online, or request a paper registration form from the Graduate Office at 802-635-1244 or via email to [Catherine.Higley@jsc.edu](mailto:Catherine.Higley@jsc.edu). Full payment or deferred payment forms should accompany the registration form. JSC faculty will work only with students whose registrations are current. Contact the Graduate Office if you have any questions.

### Class Attendance

Students who register for a course prior to the first week of the semester or during the first day of the semester are expected to attend at least one of the first two class sessions. A faculty member may fill absent places with students wishing to enter the course and refuse entry to absent students when they appear. Faculty members may also refuse to admit a student to the class after the beginning of the semester, if they believe that the student cannot complete missed work.

**Note:** If students are refused entry into a class because of the above circumstances, they must still officially drop that course from their schedule at the Registrar's Office. Tuition refunds which might be due will be made only on the basis of a properly filed drop form, regardless of the student's actual attendance at the class.

### Adding, Dropping & Withdrawing from Courses

Students adding, dropping, or withdrawing from a course must complete a Registration Adjustment Form with the Registrar's Office. The following deadlines and guidelines apply:

- Full-semester courses, including independent study courses, may be added only until the end of the second week of the semester.
- Full-semester courses may be dropped until the end of the second week of the semester.
- Full-semester courses may be withdrawn until the end of the ninth week of the semester.

The Registrar will publish the exact dates on which these deadlines fall. To add or drop a course beyond the specified deadline, a student must appeal to the Graduate Committee. Students may withdraw from a course after the withdrawal deadline only with the approval of the Graduate Committee. If the request is granted, the course will appear on the transcript with a "W." The withdrawal will not affect a student's grade point average. There are no financial refunds for approved late withdrawals.

**Note:** Graduate courses (course catalog numbers 5000 and above) are open to undergraduates only with the permission of the instructor.

### Auditing Courses

No credit or grades are assigned for audited courses. A per-credit tuition fee of one-half of in-state or out-of-state rates, whichever applies, is charged. Students wishing to audit a course should follow normal registration procedures, indicating AU as their grade option on the course registration form. The choice to audit a course must be made prior to the end of the add/drop period. Audit rates apply only to courses with full tuition rates and not to extension courses or courses with special/reduced rates.

## **Non-matriculated Students**

Students who have a bachelor's degree but are not matriculated in one of the college's graduate programs may enroll in open graduate courses after the designated registration for matriculated graduate students (see [www.jsc.edu](http://www.jsc.edu) for specific dates).

## **Plan of Study**

Matriculated students in each of the college's graduate programs must have their Plan of Study accepted by their advisor before completing 12 graduate credits at JSC.

## **Grading**

### **Passing Grades**

Students in graduate courses are graded on a continuum from A through F. Graduate credit is granted when grades of A or B (including B-) are earned. However, performance at the C+ through F level is graded as "F" (Unsatisfactory) and earns no credit. A Pass/No Pass option is available for some courses in the Counseling Program and all courses within the M.F.A. degree are graded Pass/No Pass.

### **Incompletes**

A grade of Incomplete (I) will be given to work of satisfactory quality in a course when the full amount of required work has not been completed because of illness or other reasons beyond the control of the student. It cannot be used instead of the grade of F in situations involving a student's lack of ability or negligence. The student has until the seventh week of the next regular semester (excluding the summer semester) to complete the work, although the instructor may impose a shorter deadline. This mid-semester deadline applies regardless of whether the student is enrolled during the semester. When the student completes the work, the Incomplete is replaced with the final grade. In assigning an Incomplete, the instructor is required to designate what grade should be recorded if the student fails to complete the work by the deadline. If the instructor fails to designate this default grade, the Registrar will assume the grade to be an F. The resulting grade will be calculated into the student's cumulative average. The cumulative average will be reviewed at the end of each regular semester in conformance with the academic dismissal policy.

An instructor may extend an Incomplete beyond the midsemester deadline but must obtain the approval of the Registrar prior to that deadline.

### **Not Graded Work**

A grade of NG (not graded) will be given when a course is still officially in progress at the end of a regular semester. When the course is subsequently completed, the NG is removed and only the final grade will show on the transcript.

# Repeat Course Option

Students may repeat any course they have previously taken to attempt to earn a higher grade. When a course has been repeated, the initial grade remains on the transcript but is taken out of the student's cumulative GPA. The most recent grade will be the only one computed in the student's cumulative average. Credit in the course may be earned only once. If the credit value of the course has changed, the repeated course is worth the new credit value.

# Academic Honesty

Students are expected to be honest in all of their academic work at Johnson State College. Academic dishonesty, in any form, is prohibited and unacceptable. Acts of dishonesty for which a student may be disciplined include, but are not limited to, receiving or providing unauthorized assistance on an examination and plagiarizing the work of others in writing assignments. The American Heritage Dictionary defines plagiarism in the following way: "To steal or use (the ideas or writings of another) as one's own." Students are responsible for knowing what specific acts constitute plagiarism. If students are uncertain whether a particular act constitutes plagiarism, they should consult with their instructors before turning in assigned work.

Any faculty member who suspects that a student has committed an act of academic dishonesty will bring this suspicion to the attention of the student and provide the student with an opportunity to respond. If the student admits to an act of academic dishonesty, the faculty member may fail the student for the specific work submitted or for the course itself, or request that the Graduate Committee of the Faculty Assembly determine an appropriate sanction. If the student denies committing an act of academic dishonesty, the faculty member shall refer the case to the Graduate Committee for a hearing. The committee will hear evidence from the student, the faculty member and any other appropriate parties, decide whether a violation has occurred and if so, determine an appropriate penalty. Decisions of the Graduate Committee may be appealed in writing to the Academic Dean. Records of all incidents of academic dishonesty will be maintained in the Academic Dean's Office. Repeated incidents of academic dishonesty will subject a student to dismissal from the college.

# Good Academic Standing

From the beginning of his or her studies, a graduate student must maintain a minimum 3.0 cumulative grade point average. If a student's cumulative grade point average drops below 3.0, the student will be placed on academic probation for one semester. If the student fails to earn a semester grade point average of 3.0 after one semester on probation, the student will be dismissed from the college.

# Exits & Leaves of Absence

## Leaves of Absence

Students in good academic standing who wish to interrupt their studies for up to one year may request a leave of absence by submitting an electronic "Student Exit Notification and Leave of Absence" form. The leave is not official until the request is approved by the Registrar. If a student remains on leave for more than one year, he/she must reapply to the program.

Students may apply for a Leave of Absence by completing a Student Exit Notification and Leave of Absence Form, available online on the JSC Portal under Offices & Services/Registrar Services/Leave of Absence Exit Form Processing. The leave is not official until the request is approved by the Registrar. In special circumstances, the Leave of Absence may be extended by the Registrar beyond the approved period.

## **Exiting from the College**

A student voluntarily exiting from the college during the semester must do so formally by completing a Student Exit Notification and Leave of Absence Form, available online on the JSC portal.

The transcripts of students exiting the college after the beginning of classes and prior to the withdrawal deadline (the end of week nine) will show W grades for all courses enrolled in that semester.

The transcripts of students exiting the College after the ninth week will show A-F or P/NP grades submitted by their instructors.

Students who exit from the college may re-apply by making formal application with the Admissions Office. All previous grades received will be used in making an admission decision.

## **Involuntary Exit**

In cases where the psychological or the emotional state of a student creates a clear and present danger to the well-being of the student or to other members of the college community, the Dean of Students or the College Counselor may carry out an involuntary exit of the student. An involuntary exit requires withdrawal from all courses. Students who fail to leave the campus as directed will be declared in trespass and civil authorities may be contacted. Students exiting involuntarily who wish to re-enroll in the college must reapply for admission and may be admitted only with written permission of the Dean of Students. An interview with the Dean of Students may be required.

## **Appeal of Academic Policies**

Students may appeal any academic regulation or decision to the Graduate Committee of the Faculty Assembly and then to the Academic Dean and President of the college. Information on procedures for appeal may be obtained from the Registrar's Office.

## **Time Limit to Complete a Graduate Degree**

A student must complete the master's degree within five years of acceptance into the Graduate Program. Students who have not completed by that time, or have not requested and been granted an extension by the Graduate Committee, will be dismissed from the program. Transcripts of students exiting the college after the beginning of classes and prior to the withdrawal deadline (the end of week nine) will show W grades for all courses enrolled in that semester. The transcripts of students exiting the College after the 9th week will show A-F or P/NP grades submitted by their instructors.

Students who exit from the College may reapply by making formal application with the Admissions Office. All previous grades received will be used in making an admission decision. For refunds on tuition charges, please see refund policy.

## **Graduation**

### **Application for a Degree**

A student who anticipates completing his/her degree requirements should file an application for a degree with the Registrar's Office *during the next-to-last semester*. The Registrar's Office will carry out a detailed degree audit, identifying where the student stands in relation to degree requirements and provide the audit to the student and his/her advisor. When all degree requirements are met and the student is eligible to graduate, a commencement fee will be charged to the student's account.

# Conferral of Degrees

Degrees are conferred once each year in a ceremony at the end of the spring semester. Students who complete their degree requirements at other times during the year will be certified as having completed their programs but will not actually receive their diplomas until the spring semester. Diplomas are dated August, December or May for students completing studies in summer, fall, or spring semesters respectively. Students will receive their diplomas by mail after completion of all degree requirements is verified by the Registrar Office.

# Participation in Commencement

Only students who have completed all degree requirements may participate in the commencement. The College recognizes that there may be occasions when special circumstances arise. The student must provide an explanation in writing of the special circumstances and have no more than six credits to complete in the summer semester; and then petition the Academic Dean or his/her designee to participate in Commencement. The decision of the Academic Dean or his/her designee is final and may not be appealed to the President.

# Transcript Requests

Official transcripts are available by submitting an online request at <https://iwantmytranscript.com> (nominal fee applies) or by emailing your request to [Registrar@jsc.edu](mailto:Registrar@jsc.edu) or submitting a signed, written request to the Registrar's Office (no charge applies). If you request a transcript by email, you will be asked to provide your signature as well.

Transcripts will not be released until all bills due the college are paid. Students requesting a transcript toward the end of any semester should indicate whether they want it sent immediately or whether it should be held until final grades are recorded. In the latter case, transcripts will not be sent out until at least the third week following the end of the semester.

# Cost & Financial Aid

- Tuition per credit, 2014-2015
- Financial Aid
- Veterans' Benefits

# Tuition per credit, 2014-2015

- Vermont Residents: \$511
- Out-of-State Resident: \$1,103
- New England Award Recipients\*: \$767

*\*The New England Award is available to eligible students from Canada (all provinces; all JSC graduate degrees) and New Hampshire and Rhode Island (M.F.A. in Studio Arts only). It represents 150% of the in-state tuition rate.*

For details about the Vermont State Colleges' in-state residency requirements (VSC Policy 301), visit [www.vsc.edu](http://www.vsc.edu).

# Financial Aid

## **Federal Direct Unsubsidized Loans**

Federal Direct Unsubsidized Loans are available to students enrolled in graduate programs. In order to be considered, students must first complete the online Free Application for Federal Student Aid (FAFSA). Loan eligibility is determined by JSC's Office of Financial Aid.

In order to receive a federal loan, a student must be a U.S. citizen or an eligible noncitizen, have a valid Social Security number and be enrolled in at least 4.5 credit hours in a graduate program. Students cannot owe a refund on previously awarded financial aid, and they must be registered with Selective Service (if required) and be making satisfactory academic progress once enrolled.

## **Federal Direct Unsubsidized Student Loans**

Unsubsidized loans are determined by the student's cost of attendance, not the student's financial need. The interest rate is fixed. The federal government does not pay the interest while the student is enrolled. Repayment begins six months after the student graduates; is no longer enrolled at least half time or withdraws from the College.

## **Graduate Direct PLUS Loans**

Graduate PLUS loans are another resource for students in graduate study. Need is determined based on the cost of attendance minus the unsubsidized loan, and credit approval is required. Graduate students must first borrow the maximum unsubsidized loan amount before they can receive a PLUS loan. Contact Student Financial Services for more information.

## **M.A. in Education Scholarships**

JSC offers two scholarships for graduate students in education: the Doris Spencer and the Bover/Graves/Story scholarships. Students are notified via email when applications are available, usually in early December.

## **Satisfactory Academic Progress, GPA & PACE Requirements**

In order to maintain eligibility for federal financial aid, students make "satisfactory academic progress" (SAP) at a pace that ensures they complete their degree within the maximum time frame allowed, as measured by credit-completion rates. M.A. degree time frames are determined by program.

The second requirement is to maintain good academic standing as measured by cumulative grade point average (GPA). Graduate students must maintain a 3.0 cumulative GPA. Cumulative GPA includes all terms of your enrollment at JSC.

Students must successfully complete at least 67 percent of the total credits in which they are enrolled. *Example:* If you enroll in a total of 30 credits during the fall and spring semesters, you must successfully complete at least 20 credits. (30 credits x 67% = 20 credits). This is the minimum that must be completed.

Successful completion of credit hours for graduate students is represented by passing grades of A, A-, B, B- and P. Graduate students may repeat previously passed courses just once and may repeat failed courses until receiving a passing grade and be allowed to receive financial aid for the repeat. All repeat attempts are included in the pace and maximum-timeframe calculations.

Students' records will be reviewed on an annual basis after the completion of the spring semester to assess compliance with this policy. All semesters of enrollment, including summer and periods in which the student did not receive federal aid, are considered in the determination of SAP.

Students not making satisfactory academic progress (either via the GPA requirement or the pace requirement PACE) will have their financial aid eligibility suspended. Students whose aid eligibility has been suspended have the option to appeal to the Financial Aid Review Board for reinstatement of their financial aid eligibility. Students who are academically dismissed from the College are automatically recognized as failing to meet SAP standards.

## Veterans' Benefits

If you are a veteran or a dependent of a veteran eligible for educational benefits, contact Tammy Goss, JSC's designated VA certifying official, at [tammy.goss@jsc.edu](mailto:tammy.goss@jsc.edu) or 802-635-1227. She can help you navigate the process and make sure your program of study qualifies for benefits.

The financial aid information presented here is an overview. Visit [www.studentaid.gov](http://www.studentaid.gov) or [www.jsc.edu/AdmissionsAndAid](http://www.jsc.edu/AdmissionsAndAid) for details about awards and procedures.

## Directory

**Born, Staci.** *Assistant Professor*

Doctoral candidate, Counselor Education & Supervision, Minnesota State University, Mankato

**Brinegar, Kathleen.** *Assistant Professor*

Ph.D., Middle Eastern History, University of Utah

Specializations: Middle East, Africa, Third World

**Fink, David.** *Professor, Graduate Coordinator*

Ed.D., Counselor Education, University of Maine, Orono

**Leslie, Kenneth.** *Professor, Graduate Coordinator*

M.F.A., Painting and Printmaking, University of Pennsylvania

Specializations: Painting, drawing and artist's books

**Martin, Mary.** *Associate Professor*

Ph.D., Art History & Cultural Policy, University of Iowa

Specializations: 20th century art, African art, legal issues in art

**McGough, David J.** *Associate Professor*

Ph.D., Educational Policy and Administration: Social and Philosophical Foundations of Education, University of Minnesota

Specializations: Secondary/Adolescent Education, critical pedagogy, social theory, action research, leadership and policy studies.

**Mireault, Gina C.** *Professor*

Ph.D., Developmental Psychology, University of Vermont

Specializations: Infant humor preceptions and creation, social referencing, tantrums, parental loss in childhood.

**Schulze, Robert.** *Assistant Professor*

Doctoral candidate, Special Education, University of Massachusetts Amherst

**Zebrowski, Michael.** *Assistant Professor*

M.A., Architecture, Cranbrook Academy of Art

Specializations: 3D, architecture and science